

Top Ten Challenges

Implementing Programs in Compliance: A “Jump Start” to Getting a Program Up and Running

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Janice's Top Four

1. Maintain familiarity with the goals and objectives of the original grant application- maintain documentation which shows progress toward meeting these goals and objectives. Grantees should re-read or review the application periodically with their team.
2. Adhere to an implementation plan of programs and activities stated in the original grant application.
3. Closely monitor and adhere to approved budget allocations for the selected population to be served.
4. Develop and maintain documentation of communication with the staff, the co-applicant, parents, and grant partners, including documentation of meetings and training sessions.

Reneé's CCLC

1. **Champions:** (glows of the program) - students who attended enjoyed the experience especially the physical fitness, nutrition and enrichment activities; parent education classes/workshops; dedication of the staff; community celebrations.
2. **Celebrations:** (glows of the program)- attendance; academic growth; professional development; use of technology and software; summer school program; met the physical fitness objective; fieldtrips.
3. **Learning Points:** (grows of the program) stay on top of necessary information needed for all the reports; follow through with ideas stated in the application; expenditures as stated in the budget; use of bi-lingual staff.
4. **Challenges:** (grows of the program) teacher retention; consistent student attendance; student behavior; regular stakeholder meetings; follow up with learning points.

Duane C.'s *Two Sense*

1. Be ever mindful of the population served and their progress toward meeting the objectives. Grant coordinators are required to report progress in the spring of each year of the grant to justify continuation funding.
2. Data, data, data. Maintain and monitor all data to support all aspects of reporting on the grant. There are many reports the grant recipient is responsible for.